

Executive Registry

73-2317

MEMORANDUM FOR: Director of Personnel

SUBJECT : Appeals to the IG in Separation Cases

1. On several occasions we have discussed the possible quantity of appeals to my office by personnel affected by the reduction program and, further, when such appeals might be expected. I know that you are concerned with the matter of timing, but I am also aware that cases coming to your office for appeal are out of your time control to the extent that the recommending office first is given the opportunity to re-examine its own original action. In the total process only two periods are fixed as to time. These are the ten days given to the employee to appeal, first for a reconsideration of his selection for separation, and second, for a hearing on an adverse action on his original request. There is no time limit set for other actions, namely for reconsidering the appellant's first request for examining his appeal against an adverse action. The governing factor in both instances is the intent to process cases, especially those meeting retirement criteria, before the end of June.

2. As you know, my staff is being reduced severely by the end of FY 1973. Several inspections and other assigned tasks remain to be completed by then. In addition, several inspectors who are retiring on 29 June have annual leave to use or lose, and I would not be inclined to deny them an opportunity to use it. The import of this is that we will have a drastically reduced capacity for handling appeals from separation as surplus that we receive after about 30 May. In view of this, I urge that you make every effort to get the bulk of the appeals to us earlier rather than later.

STATINTL

William V. Broe  
Inspector General

cc: Executive Secretary,  
CIA Management Committee

IG